



**PCVA Fourth Annual
Meeting and Conference**

Cruising Again



**November 23-24, 2021
Le Germain Hotel Toronto Maple Leaf Square
Toronto • Ontario**



Passenger and Commercial Vessel Association
FOURTH ANNUAL MEETING AND CONFERENCE

AGENDA

(All sessions will be held in the All Star Room)

TUESDAY, NOVEMBER 23

8:00 – 9:00 am	Breakfast (<i>Hall of Fame & Neutral Zone</i>)
8:00 – 9:00 am	Registration (<i>All Star Room</i>)
9:00 am	Opening remarks – Kurt Huck
9:15 – 10:15 am	Association Activities, 2021 – Advocacy and Training Updates – Kurt Huck
10:15 – 10:30 am	Coffee and Sponsor Break (<i>Hall of Fame & Neutral Zone</i>)
10:30 – 11:30 am	Catherine Foskett, Tourism Lead, Innovation, Science and Economic Development Canada
11:30 am – 12:30 pm	Beth Potter, CEO, Tourism Industry Association of Canada
12:30 pm – 1:30 pm	Lunch (<i>Hall of Fame & Neutral Zone</i>)
1:45 pm – 2:30 pm	Insurance in our New World – Mike Delaney, RIO Insurance
2:30 pm – 3:15 pm	John Higham, Regional Director Ontario, Transport Canada
3:15 pm – 3:30 pm	Coffee and Sponsor Break (<i>Hall of Fame & Neutral Zone</i>)
3:30 – 4:30	PCVA Member panel: Operating in a COVID environment and Lessons Learned – Lisa Medulun, Dennis Campbell, Joan Steckhan and Kurt Huck
	BREAK
6:00 pm – 10:00 pm	DINNER at The Royal Canadian Yacht Club's 1852 Bistro (<i>141 St. George Street, Toronto, ON, M5R 2L8</i>).

WEDNESDAY, NOVEMBER 24

8:00 – 9:00 am	Breakfast (<i>Hall of Fame & Neutral Zone</i>)
9:00 am	Opening remarks – Kurt Huck
9:15 am – 10:00 am	Legal Lessons Learned During Covid (<i>Rui Fernandes, Fernandes Hearn LLP</i>)
10:00 am – 10:15 am	Coffee and Sponsor Break (<i>Hall of Fame & Neutral Zone</i>)
10:15 am – 11:00 am	Julie Gascon, Director General, Transport Canada
11:00 am – 12:00 pm	Annual General Meeting, Elections and Townhall
12:00 pm – 1:00 pm	Lunch (<i>Hall of Fame & Neutral Zone</i>)
1:00 pm – 2:00 pm	Solutions for Human Resources – Phillip Mondor, President and CEO, Tourism HR Canada
2:00 pm – 2:45 pm	Working as Partners – Vince Accardi, President, Motorcoach Canada & OMCA
2:45 pm – 3:00 pm	Coffee and Sponsor Break (<i>Hall of Fame & Neutral Zone</i>)
3:00 pm – 4:00 pm	Chris Bloore, President and CEO, Tourism Industry Association of Ontario / Troy Young, CEO, Attractions Ontario
4:00 pm	Conclusion



THANK YOU TO OUR SPONSORS!

CAPTAIN

British



Marine

CHIEF MATE



Fernandes Hearn LLP
BARRISTERS & SOLICITORS



ENGINEER



DECKHAND





CONFERENCE ATTENDEES

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Kurt Huck | kurthuck@capitalcruises.ca

Charlene Landreville | info@capitalcruises.ca

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Niagara City Cruises / Hornblower Canada Co. | www.cityexperiences.com

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Ottawa Boat Cruise | www.croisieresoutaouais.com

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CONFERENCE ATTENDEES (CONTINUED)

Pacific Yacht Charters Limited Partnership | www.pacificyachtcharters.com

David Feys | david@pacificyachtcharters.com

Pirate Life | www.piratelife.ca

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ASSOCIATES

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NOTICE OF AGM

TO: The Members of the PCVA Passenger and Commercial Vessel Association

Re: Notice of the Fourth Annual Meeting of Members

Notice is hereby given that the fourth annual meeting of the Members of the PCVA Passenger and Commercial Vessel Association (the “PCVA”) will be held on **Wednesday, November 24, 2021** in person at Le Germain Hotel Toronto (75 Bremner Boulevard, Toronto) and by electronic means, commencing at 10:30 a.m. EST.

The Agenda for the meeting will be:

1. Call Meeting to order
2. Attendance report
3. Report of the Board of Directors
4. Minutes of Annual General Meeting of Members: November 5, 2020
5. Approval of Financial Statements for the Fiscal Year Ended September 30, 2021
6. Appointment of Gilmore and Company as Public Accountant to conduct a Review Engagement, and Authorization for Board to Fix Remuneration
7. Election of Directors
8. Ratification of decisions and actions taken by the Board since the last Annual General Meeting.
9. Further business and adjournment

Enclosed is a proxy form which may be completed and returned by those members who are unable to attend the meeting but wish to appoint another Member as proxy to vote on their behalf, in accordance with the instructions on the proxy.

Sincerely,

Per:

J. M. (Joan) Steckhan
Secretary



PROXY FORM

PROXY, SOLICITED BY THE BOARD OF DIRECTORS OF THE PCVA, for the Fourth Annual Meeting of Members to be held on the 24th day of November, 2021.

The undersigned hereby appoints Kurt Huck, President, or failing him, J. M. (Joan) Steckhan, Secretary, or instead of either of them:

_____ (whom the undersigned **confirms to be a Member** of the PCVA) with power of substitution, to attend and vote for the undersigned at the Annual Meeting of Members to be held by electronic means, commencing at 10:30 a.m. EST., and at any adjournments thereof, and without limiting the general authority and power hereby given, the persons named above are specifically directed to vote as instructed below.

In the event that no specifications have been made with respect to voting for or against, or withholding from voting for, the resolutions listed on this proxy, the proxy nominees are instructed to vote the shares represented by this proxy FOR such matters.

THIS PROXY MUST BE SIGNED AND RECEIVED BY THE PVCA IN CARE OF THE SECRETARY, J. M. (Joan) Steckhan by email to: JOAN.STECKHAN@PCVA.CA AT LEAST FORTY-EIGHT (48) HOURS EXCLUSIVE OF NON-BUSINESS DAYS PRECEDING THE DATE AND TIME OF THE MEETING (OR, AS APPLICABLE, ANY ADJOURNMENT(S) OR POSTPONEMENT(S) THEREOF.

If any amendments or variations to the following matters are proposed at the Meeting or any adjournment or adjournments thereof or any other matters which are not now known to management properly come before the Meeting or any adjournment or adjournments thereof, THIS PROXY CONFERS DISCRETIONARY AUTHORITY ON THE PROXY NOMINEE HEREIN TO VOTE ON SUCH AMENDMENTS OR VARIATIONS OR SUCH OTHER MATTERS. This proxy revokes and supersedes all proxies of earlier date.



RESOLUTIONS

- | | | | | |
|----|--|---|---|---|
| 1. | That the financial statements of the PCVA for the fiscal year ended September 30, 2021 be approved. | VOTE
FOR
<input type="checkbox"/> | VOTE
AGAINST
<input type="checkbox"/> | WITHHOLD
FROM VOTING
<input type="checkbox"/> |
| 2. | That Gilmore and Company be appointed as public accountant of the PCVA to hold office until the next annual meeting of Members, to conduct a review engagement of the financial statements for the PCVA next fiscal year, and that the Board of Directors be authorized to fix the compensation to be paid to the public accountant. | VOTE
FOR
<input type="checkbox"/> | VOTE
AGAINST
<input type="checkbox"/> | WITHHOLD
FROM VOTING
<input type="checkbox"/> |
| 3. | That the following Directors be elected for a two-year term:

Shey Clark

Kelsey Connor

Allan Luby | VOTE
FOR
<input type="checkbox"/> | VOTE
AGAINST
<input type="checkbox"/> | WITHHOLD
FROM VOTING
<input type="checkbox"/> |
| 4. | That all acts, contracts, resolutions, proceedings, appointments and elections made, passed or effected by the directors and officers of the PCVA, for and on behalf of the PCVA, from the conclusion of the 2020 Annual General Meeting up to the date hereof, be ratified and approved, notwithstanding any irregularities, lack of qualification or authorization of the parties thereto. | VOTE
FOR
<input type="checkbox"/> | VOTE
AGAINST
<input type="checkbox"/> | WITHHOLD
FROM VOTING
<input type="checkbox"/> |

THIS PROXY MUST BE SIGNED & DATED.

DATED this _____ day of _____, 2021.

Signature of Member

Print Name of Member



ANNUAL MEMBERS' MEETING MINUTES – NOVEMBER 5, 2020

Kurt Huck, Chair, called the Third Annual Meeting of the PCVA Passenger and Commercial Vessel Association to order at 11:00 am ET.

1. **ATTENDANCE REPORT**

The attendance sheet is attached verifying there were 22 members present in person or by proxy. Total membership is 45 full members with quorum set at 11 members.

The Chair noted the requisite number of members being present in person or by proxy. Kurt Huck declared the meeting to be regularly and duly constituted.

2. **REPORT OF THE BOARD OF DIRECTORS**

The first item of business at this meeting is a report to the members of all business transacted by the Corporation since the date of its incorporation. Kurt Huck provided a verbal report of the key matters undertaken by the Board in the past year, including updates on advocacy work and training programme.

3. **APPROVAL OF FINANCIAL STATEMENTS**

The second item of business at this meeting: that the Financial Statements for the Fiscal Year ending September 30, 2020 be approved. Copies were available for everyone to review. Joan Steckhan, the Treasurer presented a report on the financials.

MOTION: Allan Luby seconded by Joan Steckhan:

"I move that the Financial Statements for the Fiscal Year ending September 30, 2020 be approved by the Members."

CARRIED

4. **APPOINTMENT OF PUBLIC ACCOUNTANT, REVIEW ENGAGEMENT OF PCVA'S FINANCIAL STATEMENTS, AND AUTHORIZATION TO FIX REMUNERATION**

The third item of business at this meeting: to appoint a public accountant and to fix remuneration.

MOTION: Joan Steckhan, seconded by Allan Luby:

"I move that Gilmore and Company be appointed as public accountant of the PVCA to hold office until the next annual meeting of the Members, and that Gilmore and Company conduct a review engagement of the financial statements for PVCA's next fiscal year, and that the Board of Directors be authorized to fix the compensation to be paid to the public accountant."

CARRIED

5. **ELECTION OF DIRECTORS**

The third item of business at this meeting: the Election of one member to the Board of Directors'. The following nominees were presented in the Notice of Annual Meeting for a two-year term:

1. Kurt Huck
2. John Mills
3. Joan Steckhan



ANNUAL MEMBERS' MEETING MINUTES – NOVEMBER 5, 2020 (CONTINUED)

There were no further nominations.

MOTION: Jill Hicks, seconded by Jeremy White:

"I move the named nominees be elected by the Members as a director for a two-year term."

CARRIED

6. RATIFICATION OF DECISIONS AND ACTIONS TAKEN

The fifth item of business: to move the ratification of decisions and actions taken by the Board.

MOTION: Jeremy White seconded by Jill Hicks

"I move the PCVA ratify and approve that all acts, contracts, resolutions, proceedings, appointments and elections made, passed or effected by the directors and officers of the PCVA, for and on behalf of the PCVA, from the date of the last Annual General Meeting, November 28, 2019 to today, November 5, 2020."

CARRIED

7. FURTHER BUSINESS AND ADJOURNMENT

The Chair requested a motion to bring forward any other business or call for an adjournment

MOTION: Allan Luby seconded by Joan Steckhan:

"I move that any further business that may properly come before the board be raised, and if no further business then the meeting be adjourned"

CARRIED

The Chair declared the meeting adjourned, the time of adjournment being 11:30 am.



SLATE OF NOMINEES TO THE BOARD OF DIRECTORS

The following individuals have let their names stand for election to the Board of Directors of the Passenger and Commercial Vessel Association.

Shey Clark, Vice President. Great Lakes Schooner Company Limited and Cruise Toronto Inc.

Great Lakes Schooner Company (GLSC) operates three vessels: Challenge, Obsession III and Kajama with at corporate passenger capacity of 487 in Toronto Harbour.

Shey started working with GLSC in 1996 and held a variety of jobs such as ticket agent, deckhand, and cruise coordinator before becoming a part-owner in 2001. She holds a Bachelors of Commerce from Ryerson University 'X University'.

Since becoming involved in the marine industry, Shey has formed relationships and connections with others in Toronto Harbour, making her a key connection in that area. She is also a founding board member of the Waterfront Business Improvement Area in Toronto since 2005 and sits on the Board of Water's Edge Festivals & Events (WEFE), an Ontario not-for-profit organization created in 2011 that produces The Redpath Waterfront Festival and Sugar Shack.

Kelsey Connor, President, Clear Lake Marina

Clear Lake Marina is in Riding Mountain National Park and operates the 55.71 GT, 95 passenger Martese as well as the Park's Marina.

Kelsey started working at Clear Lake Marina in 2005 and purchased The Martese and Marina in 2015. He maintains Masters and SVMO Limited tickets and is an approved instructor for the PCVA's school. He has a Bachelor of Environmental Design, an architecture-focused degree, and is proficient in CAD drafting and graphic design.

Kelsey became very active in the last 18 months on the advocacy front with Pleasure Craft rental companies across Canada to form a 90-company member coalition in opposition to a Transport Canada regulation change that would have drastically affected the industry. He was instrumental within the group and working with coalition members, National Marine Manufacturers Association (NMMA), PCVA, and Transport Canada. His efforts contributed to creating an agreeable proposal change from Transport Canada. Outside his marine industry activity, Kelsey is also a Board member on the local Wasagaming Chamber of Commerce



SLATE OF NOMINEES TO THE BOARD OF DIRECTORS (CONTINUED)

Allan Luby, President, Lake Navigation (Kenora) Ltd, Kenora, Ontario

Lake Navigation operates the 195 passenger vessel, MS Kenora, on Lake of the Woods.

In addition to being President and Captain with his passenger vessel company, Allan is the General Manager of Niiwin Wendaanimok Partnership, a First Nations Partnership focused on large infrastructure projects. Additionally, he operates Luby's 24hr Limited, a local convenience store and restaurant.

Allan is Past Chief of the Niisaachewan Anishinaabe Nation (2000 – 2002 and 2004 – 2006) and is the former Chief Responsible for Lands and Resources in Treaty #3, former Chair of the National Assembly of Treaty #3 and of the Chiefs meetings for the Grand Council of Treaty #3.

Allan has been a long-time member of the Canadian passenger vessel industry and has just completed a three year term on the PCVA Board of Directors.

Allan has hosted the National Chief's Working Together Economic Development Receptions in major centers across Canada, connecting Aboriginal Governments and Business with the Mainstream Business Community. He also served as a Director of the Indigenous Leadership Development Institute and as a past Director on the Ontario Tourism Marketing Partnership Board.



NOMINATION FORM

I, (name)

Of (company) _____

NOMINATE

(name) _____

Of (company) _____

For Director of the Board of the Passenger and Commercial Vessel Association.

(your signature)

PLEASE SUBMIT TO:

Jacqueline Casciola, Empress of Canada